

Welcome, Moccasins!

On behalf of the Office of Community Living staff at Florida Southern College, we would like to welcome you home. We are so excited you are here and a part of the FSC community!

Living on campus is an integral part of the college experience. We will provide you with a residential environment that is available, ready to listen, and knowledgeable in campus resources.

I encourage you to take advantage of what FSC has to offer. Take part in one of our over 110 student organizations or our countless programs. Attend an athletic event or see a performance. With everything right outside of your door, your FSC experience is yours for the taking.

Residents are also encouraged to reach their highest potential as responsible members of their residential community. Our policies exist to maintain an atmosphere of mutual respect and academic success. Please familiarize yourself with these standards. These policies provide each resident with guidelines and policies to help acquaint you with your residential community.

Here's to a great year - Go Mocs!

Romel C. Boiser, M.S.

Assistant Dean of Community Living

Office of Community Living

COMMUNITY LIVING GENERAL POLICIES

Florida Southern College has a four-year residency requirement. Full details regarding our residency requirements, eligibility, and exemption request details can be found in the Student Handbook.

The College reserves the right to relocate residents at any point to accommodate its housing needs.

relocations during the housing selection process of the spring and during the summer prior to residents arriving for fall term.

Additionally, the College may also reassign any student who become disruptive to the residential living environment, neglects to clean their residence, fails to follow to federal, state, or local laws, fails to follow Florida Southern College policies, or causes considerable damage to a residential facility or room. Residents who lose the privilege of residing in a campus residential facility because of a campus residential facility probation violation will be unable to remain a student unless they meet the approved reasons for residency exemption. Reallocation for reasons of conduct, neglect, or violation will be immediate.

RESIDENCY REQUIREMENT

Florida Southern College has a four-year residency requirement, outlined the student handbook. **All undergraduate students must reside in campus housing unless they have an approved exception request or are deemed ineligible.**

Ineligible Students

The following students are ineligible for campus housing, unless specific approval has been provided by the Vice President of Student Affairs or their designee:

- Students under the age of 17,
- Graduate students,
- Part-time students,
- Dependent children of residential students,
- Students who will begin enrollment at FSC at age 24 or older.

Due to the limited number of bed spaces on-campus, Family Housing is not available for students. Family Housing entails housing for students with spouses, children, and/or dependents. Similarly to Family Housing, the limited number of bed spaces on-campus limits the college's ability to house non-undergraduate students. Graduate student housing is not guaranteed and is based on availability after all undergraduate students have been assigned. Due to the timing of the college's housing selection process, information regarding graduate housing availability may not be known until the month leading up to the

start of the academic semester. It may be in the best interest of the graduate student to identify alternative housing options.

Residency Requirement Exemption Request

Select students may wish to be considered for an exemption to the residency requirement. Students who meet the following criteria may apply for a residency exemption:

Students who will be at least 23 years old prior to the semester they are requesting to live off campus.

Students who are married or have custodial children.

Students who live with their custodial relative in their primary residence, within a 30-mile radius of the campus (considered "commuter" status).

Students who will be a part-time student (less than 12 undergraduate hours) for the remainder of their college career.

Students have fulfilled the four-year campus residency requirement (all at Florida Southern College).

Students who meet one of these criteria must complete an "Off-Campus Request Form."

Students who do not meet these criteria will remain residential students. Any student may complete the form but must await approval BEFORE signing an off-campus lease. Denial of

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Address grievances (Office of Community Living staff is available for assistance in settling conflicts)

Be free from all forms of intimidation, harassment, prejudice, and physical and emotional harm

The policies below are put in place and enforced to ensure that the rights above are afforded to all residential students.

ROOM ENTRY & SEARCH POLICY

As outlined in the Student Handbook, all students who enroll in the College consent to room entry and

Access and/or search a student's vehicle on college property to ensure compliance with College Policies and rules to ensure the welfare and safety of individuals and groups on campus; and search a student's person and personal effects in the student's possession to ensure the welfare and safety of individuals and groups.

Furthermore, the College reserves the right to remove personal items for health and safety reasons. In extreme circumstances where it is necessary to protect the health, safety, or integrity of the residential facility or living environment, the College reserves the right to remove and dispose of personal items from a student's residence. Such situations may include, but are not limited to, the presence of hazardous materials, infestations, health concerns, or any items that jeopardize the well-being, cleanliness, or health of residents or the facility.

The College will make reasonable efforts to notify the students in advance, when possible. However, due to the nature of the circumstance, notification may not be possible. The College will not be liable for any costs associated with the disposal, loss, or replacement of personal items that are removed under this policy. It is the responsibility of the student to ensure that their living space remains in compliance with all health and safety standards as outlined in this Handbook.

FAILURE TO COMPLY

Residents and guests must present proper identification when requested. Residents must comply with any FSC official's request (including, but not limited to: Resident Advisors, Community Directors, Community Living Staff, Student Development Staff, and Campus Safety Officers) when such official is working within the performance of their duties. A notification to schedule and/or maintain an appointment or meeting with a staff member must be honored.

SECURITY, LOCKS, & KEYS

Residents must carry their assigned residence key and student ID card. Campus

Prohibited items include, but are not limited to the following:

Alcohol bottles, cans, and kegs.

Boxes, containers, bottle caps, or any other item that once held alcohol as packaged.

Drinking paraphernalia such as shot luges, beer bong, keg taps, etc.

Items set up for drinking games - flip cup, beer/water pong, etc. Any alcohol related item for which you need to provide ID to purchase.

DRUGS

The use or distribution of drugs, illegal or prescription, is not permitted. For more information regarding the College's stance and policies of drugs can be found in the FSC Student Handbook.

SMOKING

Smoking inside all college buildings is prohibited including the use of electronic cigarettes, disposable or reusable vaporizers, Juuls, or any device that emits smoke or vapor. People should maintain a minimum distance of 10 feet from buildings when smoking. Smoking is prohibited on patios, balconies, and entryways.

THEFT/UNAUTHORIZED POSSESSION OF PROPERTY

Theft of any kind or the possession of stolen property is prohibited. This includes, but is not limited to the following:

Roommate or student belongings

Signs such as street, FSC signage, banners, plaques, etc. Safety cones

Hazard barriers

Any FSC community items

Any items belonging to the City of Lakeland or any public or private entity

ROOM CHANGES

We acknowledge that conflict may arise in a shared, living environment. If a concern is present, residents should utilize our trained staff members to help them work towards a resolution. If a resolution cannot be found, a room change may be explored.

Residents may not change rooms without the written approval from a professional staff member from the Office of Community Living.

Room and roommate change requests may be made to the Office of Community Living

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ROOM CONDITION REPORTS (RCR)

Residents can thoroughly inspect their assigned rooms and shared space (as appropriate) and report any additional existing conditions within 24 hours of check-in. Proper completion of the RCR will prevent the student from incurring charges for pre-existing damages. Residents are responsible for immediately reporting any damages to their Resident Advisor and completing Work Requests that may occur during the academic year.

MOVING OUT

Prior to a resident moving, the Community Living staff enter and assess the room's current condition.

When checking in, each resident is strongly encouraged to make their own assessment before fully unpacking. The resident will have an opportunity to review the condition with their RA within the first few days after move-in. The RCR will be valuable to both the staff and the resident upon the resident's check-out and will be reviewed in the Damage Assessment process.

When a resident officially checks out of a residential space, the RA will review the condition of the room with the student present. This is the opportunity for the resident to discuss or report any additional damage that may have occurred while they were assigned in the space. A second review will take place with the RA's supervisor after the student departs. It is possible that damage can be found following a student's departure. To limit the concern of having to pay a fee, it is important for the student to be sure to schedule their check-out with a RA and not leave.

DAMAGES

Failure to respect FSC property and any other property that is not your own is prohibited.

When public areas are vandalized or College property is damaged, a group of residents, a floor, or a building where residents live near the damage will be assessed fees for the damages if no one resident or group of residents accepts responsibility. Each time an incident occurs, a Resident Advisor, Community Living staff member, or Facilities Maintenance staff member will document it.

REPAIRS, MAINTENANCE, AND CONSTRUCTION

The Facilities Maintenance Department of Florida Southern College, or any outside contractors hired by the College oversee any repairs, maintenance, or construction of the College's residential facilities.

Attempting to repair, paint, or structurally alter any appliances, living space features, or lobby features is prohibited. Doing so can result in damage or replacement charges.

This includes Micro-

Resident laundry is cleaned on a regular basis

Upon vacating a space, residents:

Sweep/vacuum room, suite, apartment, house

Wipe down surfaces in room, suite, apartment, house

Remove all personal items and/or furniture not belonging to the College

Report any damages or issues to Community Living staff

Failure to maintain a clean and healthy living environment may result in documentation by Community Living staff. Residents may be assessed cleaning charges upon vacating their assigned room, suite, apartment, house if space is not returned to original condition. Room Condition Reports will be submitted to document the initial status and check out a room's status.

PROJECTILES

The throwing, dropping, pouring, or hanging of anything (including keys and ID cards) from windows, balconies, ledges, and landings is strictly prohibited. Throwing anything at windows and buildings is also prohibited. Residents are responsible for damages and/or clean-up charges that result from this action.

ROOFS, LEDGES, AND BALCONIES

Residents are not allowed on roofs, ledges, or balconies at any time.

entered by Campus Safety and Community Living Staff (including RAs) to ensure the building has been evacuated.

CANDLES AND INCENSE

All candles, candle warmers, and incense are prohibited in residential communities, including college owned apartments and houses. Wax warmers are permitted unless the heating source is an open flame.

EXTENSION CORDS/MULTI-PLUG ADAPTERS

No extension cords are permitted in campus residential facilities.

UL approved power strips with an on/off switch and surge protection are the only multi-plug adapters permitted in campus residential facilities. The power strip must be plugged directly into the outlet and may not be plugged into another power strip. Only one power strip may be used per double outlet.

DECORATIONS

Residents are encouraged to personalize their rooms and decorate public areas within established guidelines and policies. Residents are encouraged to use 3M hangers, sticky putty, or other non-damaging hanging methods for decorations. Hanging decorations from ceilings is prohibited.

PROHIBITED DECORATIONS:

Contact paper and stickers are prohibited in all residence and public area locations

Alcohol containers or signage

Décor containing profanity or inappropriate references is prohibited in all public areas

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APPLIANCES

Residents of Dell, Miller, Hollis, Joseph Reynolds, Allan Spivey, Publix Commons, Jenkins, Nicholas, and Wesley Halls may use appliances that do not have a heating source.

Examples of approved appliances include blenders, coffee pots, and Keurig's.

Prohibited appliances include, but are not limited to, toasters, toaster ovens, air fryers, hot plates, sterno burners, induction burners, and any appliance with an open coil or open flame.

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POSTING SIGNS AND INFORMATION IN PUBLIC AREAS

The Office of Community Living reserves the right to limit the number of materials posted per event or organization to ensure equitable access to limited posting space. All signs must be approved by the Center for Student Involvement via the Engage form and posted by Community Living staff.

Residents are prohibited from posting signs in yard or grass areas outside of residential areas, including residence halls, apartments, and houses.

COOKING

Residents should not leave items unattended on the stove or in the oven at any time. Residents are responsible for the proper use of approved cooking appliances and attention to food items while using the appliances.

COMMUNITY KITCHEN

Community kitchens are in Spivey, Joseph-Reynolds, Nicholas, Wesley, Dell, and Hollis Halls. An extra kitchen is on the second floor of the Lake Hollingsworth Clubhouse.

Guidelines of Usage

After use, the kitchen area and surrounding area must be cleared and cleaned. This means utensils, pots, pans, or similar items are clean and put away. Trash and other waste are disposed of in the outdoor dumpster. Any items left will be disposed of by Community Living or Facilities Staff.

Community Living reserves the right to close the community kitchen and/or assess individual or community fines if the community kitchen and surrounding area is not left in good condition.

Residents may not impede other residents' usage of the community kitchen. Residents that do so may go through the Accountability Process.

Residents are expected to follow all college policies regarding internet use while on the college's network.

INFORMATION ABOUT OUTSIDE VENDORS

No outside company representatives can work on the Florida Southern College (FSC) campus or enter any buildings without prior approval from designated FSC officials. Anyone seeking approval to complete work on the FSC campus may inquire about the process with our business affairs office. Those seeking permission to conduct a student event should contact the Center for Student Involvement.

HOLIDAY INN (Mocs South)

Students residing at the Holiday Inn are subject to both FSC and hotel policies. The Holiday Inn is classified as a residential facility akin to our on-campus, residence hall properties.

The College's use of the Holiday Inn will be based on the occupancy needs at the start of each semester. The length of time the College will use the Holiday Inn depends on its needs.

Due to the community's nature, prolonged presence of animals (including service and emotional support animals) is prohibited. The College will prioritize housing residents with service animals to avoid prolonged residency at the Holiday Inn.